

7-275 Reg
705-2-250
SIBL

FBIS 1540-88
8 November 1988

MEMORANDUM FOR: C/ID/CSG/OIT
C/OIT/EG/CED

ATTENTION:

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FROM:

Chief, Administrative Staff, FBIS

SUBJECT: Outstanding FBIS Telephone Work

REFERENCE: FBIS memo, same subject FBIS 1415-88, dtd 1 April 1988

1. This is the eighth in a series of monthly memoranda tracking the status of our outstanding telephone requests. We hope these memos will assist you, Communications Engineering Division and Contel in completing the work we have requested in a timely fashion.

2. Outstanding priority work. This FBIS work is to be initiated prior to other FBIS requests and in the sequence shown. Phone update with CONTEL as necessary.

a. 06-27-88 The DS&T Staff should be eliminated from routing of the FBIS telephone work order system. This unnecessary stop has created a major delay in the completion of FBIS work requests. Chief, Administrative Staff, DS&T, [] has given the consent and authority for FBIS to work directly with OIT without DS&T Staff involvement.

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b. 06-27-88 [] is listed in the current system as the ADP officer for telephone requests. He is not assigned to this staff, and it should be changed to [] in our Logistics Branch. This change is necessary to assure work orders are not submitted to OIT without FBIS Administrative Staff's approval.

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c. 08-26-88 Request number C24500, Room 3N18, installation of isolators on IDD circuits.

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d. 04-27-88 Request #09746, Rooms 2S46A, 2S46B, and 3S18.
Reconfiguration of MicroVax Circuits to Dial-up Mode, as follows:

	<u>DATA TERMINAL</u>			<u>MICROVAX</u>		
	<u>Jack Number</u>	<u>Telephone Extension</u>	<u>Room Number</u>	<u>Jack Number</u>	<u>Telephone Extension</u>	<u>Room Number</u>
1.	BS2-023		2S46B	N/A		3N18
2.	BS2-036		2S46A	N/A		"
3.	BS3-130		3S18	N/A		"
4.	BS3-125		"	N/A		"

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e. 7-28-88 Request Number M01135, Room 3S-18, Telephone system work.

3. The following are lists of outstanding work requests to the best of FBIS knowledge. FBIS needs an accurate monthly listing of all outstanding work requests, requests pending, and requests completed. The present system does not allow for this information, leaving the office with incomplete records.

<u>DD MO YR DATE</u>	<u>REQUEST #</u>	<u>ROOM #</u>
01-04-87	M00579	1S18A
28-07-88	M01135	3S18
06-09-88	M01289	3N03
06-09-88	M01290	3N03
08-09-88	M01364	1S15
08-09-88	M01365	1S15
08-09-88	M01366	1S15
08-09-88	M01367	1S15
08-09-88	M01368	1S15
08-09-88	M01369	1S15
08-09-88	M01370	1S15
08-09-88	M01371	1S15
08-09-88	M01372	2S16
07-10-88	M01514	1S18
07-10-88	M01515	3N04
26-08-88	C24500	3N18
07-10-88	M01516	1S18
06-09-88	M01287	3N03
08-09-88	M01316	3N54
24-08-88	M01317	1N38
06-10-88	C24366	3N54
18-12-87	06540	All Groups CED
15-01-88	06507	3N54E FLASC
16-02-88	06503	3N54E FLASC
27-04-88	09746	Various CED

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4. Please contact our Chief, Logistics Branch, [redacted] extension [redacted] or myself for any additional details or information on our inquiries. We appreciate your assistance.

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- 1 - [redacted]
- 1 - C/DS&I Admin Staff
- 1 - C/SS/OIT

LOGS/AS/FBIS/DS&I/[redacted]/3NOV88

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